

Springbrook

Cirrus Cloud Financial Suite

Springbrook offers a comprehensive suite of fully integrated tools to manage cash flow, budgets, utilities, payroll, assets and a host of other critical activities that keep agencies running efficiently. Additionally, with our cloud application, we have included Tableau, the Industry's leading reporting and analytics tool.

- Our **Financial Management** applications can handle every aspect of your accounting, budgeting, and procurement needs. This powerful, easy-to-use solution offers fast access to information, simplified reporting, and time-saving workflows to help local governments and special districts ensure accountability, make informed decisions, and increase financial transparency.
- Our **Payroll Module** is designed not only to pay employees, but also to create batches to some of our other integrated modules based on the payroll processes we complete.
- The **Human Resource Management** application that connects HR information directly to payroll records for maximum efficiency when managing payroll without requiring double entry.
- **Utility Billing** is the Cornerstone of the Springbrook Suite of Applications – It is Used to bill utility services and/or related fees at a specific location and billing to the individual who is responsible for the charges. Management of water, sewer, electric, solar, gas, phone, garbage collection, you name it...Between meter reading, bill printing and outsourcing, IVR, service requests, payments and, most importantly, financial integration: your Utility Billing system needs to be able to talk to everything, which our system does with our full system integration.

System Wide Access

System Wide Access is used to create and maintain records and setups that apply to the entire Springbrook Application. This module is used by every client to define a variety of security and setups options.

GL

General Ledger tracks, stores and reports all financial transactions in Springbrook.

Accounts Payable

- Springbrook Accounts Payable helps to manage the money owed to vendors. Here, you can.
- Enter invoices for accounting records if they are not already being created from out other integrated modules
- Schedule invoice payment
- The Electronic AP process allows you to pay vendors electronically using ACH transactions rather than generating a physical check in the Computer Checks process.

Bank Reconciliation

- The Bank Reconciliation module provides the tools needed to track and maintain the relationship between an organization's accounting records and bank records.
- Clear Transactions – including clearing checks or deposits that have cleared your bank accounts
- Receipt Deposits – create deposit transactions using committed receipts
- Reporting – generate reports and display BR data
- Utilities – execute specialized BR tools

Cash Receipts

- Cash receipts is where all payments are entered for the system. They Can be imported, scanned or entered manually.
- Client defines what payment methods are accepted (whether it is cash, check, credit, etc)

Extended Budgeting

- The Extended Budgeting module is a comprehensive tool used to generate a requested, proposed, approved or adopted budget. This process allows you to:
 - Track budget revisions
 - Add attachments such as budget documents to the budget amounts
 - Group general ledger accounts in order to create budgets for department heads
 - Create and document budget adjustments
- Create period budgets
- Budgeted amounts can also be imported from and exported to Microsoft Excel, which allows you to manipulate the budgets in a spreadsheet and then import the budget amounts back into the Extended Budgeting process.

ADD Ons

Accounts Receivable

The Accounts Receivable module provides a comprehensive system for creating and maintaining all information pertinent to recording and tracking customer data, invoices and balances. Here are a few AR features:

- Allows users to search for invoices by multiple methods, including by invoice number, customer number or customer name.
- Accommodates multiple line items and multiple revenue distributions for each invoice.
- Allows user to set up and make use of recurring invoices. Provides analysis of invoice information by department, activity, items/ services, age, etc.
- Creates statements for new invoices as processed and includes option to provide customers with regular statements, regardless of account activity.
- Prints statements from history for a single invoice or range of transactions.
- Allows user to set up and use individual billing types to allocate revenue to various GL accounts.
- Provides exhaustive transaction history of customer accounts including aged balances.

Fixed Assets

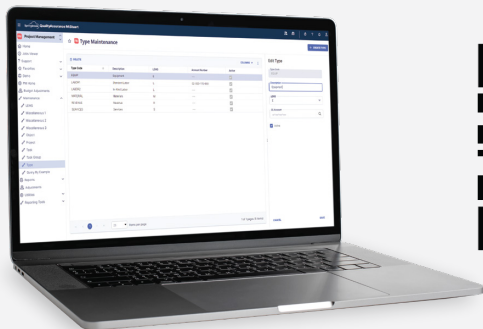
The Fixed Assets Module allows you to accurately track the value of your fixed assets from the date of purchase to the final disposal. This process involves a series of steps.

Special Assessments

The Special Assessments module allows you to create and manage assessments from generation through payoff. This system is easily customizable and fully integrated with the rest of the Springbrook modules.

Purchase Orders

The Purchase order module provides internal controls and access for agencies to create and send purchase orders to vendors. It also provides approvals through workflows if the agency would like it set up that way. Overall, the purchase order (PO) is where the approval and buying happens and once the purchasing or procurement department has approved the purchase requisition and given you the figurative thumbs up to purchase your desired goods and services, it issues a purchase order number and the purchase order can be sent to the vendor through our AP invoicing module.



License and Permits

The LP module was originally designed in Springbrook for recording and tracking of business licenses that serve the particular city. Over the years, we have come to expand this module to be able to tackle a vast majority of permits that a city may need to track (garage sale permits, street vendors, vehicle sticker permits, pet licenses, contractors and so much more).

Building Permits

The BP module is used to create, maintain, and track building permits and applications. When set up properly, the BP module can automate many of the inspection and permitting processes. The module's robust reporting options allow you to accurately track permitting history from application to final inspection. Because the newer inspection step-based system is very flexible and open-ended, it can be easily customized to work well with your organization's unique needs and business processes.

Code and Contact Management

The Code and Contact Management module is used to track all citizen correspondence and can be used to create, track, and report on issues related to lots and customer accounts. The information stored on an issue is fairly flexible so the module can be used for a variety of events or incidents.

- The module can be used for tracking code enforcement issues such as overgrown vegetation, vehicles parked on lawns, or improperly contained refuse.
- The module can also be used to track requests for services such as street repairs or utility billing service requests.

Work Orders

- The Work Order module is designed to track work that interfaces with the Accounts Payable, Accounts Receivable, Fixed Assets, Payroll, and Project Management modules.
- Some of the key components that draw customers to work orders over project management in our Springbrook system is its ability to create estimates, reoccurring estimates, calculate overhead and billings.

Project Management

Some call it project accounting or grant management, the PM module is used to gather transactions from other modules and generate reports summarizing the information. PM is integrated pulling transactions generated in other modules like AP, AR, CR, GL, IC, PR, PO, ESS, WO. Basically, these transactions are sent to the PM module by including a PM task and type code on the transactions. It can be used for very basic, simple projects or large complex projects that span over multiple years.

Inventory Control

From creating inventory items, updating physical counts, generating GL and other financial processing, to hosting and reporting the detailed historical data, costing data, and vendor information, such as pricing history and ordering requirements. Springbrook's inventory control module is designed to accommodate diverse needs in regards to controlling, maintaining and reporting on your inventory.